

**NATIONAL PARKING ADJUDICATION SERVICES JOINT COMMITTEE -
MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 25TH JANUARY,
2000, AT THE TOWN HALL, MANCHESTER**

PRESENT:

Councillor Tony Burns - Manchester City Council (In the Chair)

Councillor J. Beveridge - Winchester City Council

Councillor M. Jones - Neath Port Talbot County Borough Council

Councillor C. Meredith - Gravesham Borough Council

Councillor J. Patey - Portsmouth City Council

Councillor D. Rowlands - Buckinghamshire County Council

Councillor J. Tolputt - Maidstone Borough Council

Councillor J. West - Hampshire County Council

Councillor Hill - Sefton Metropolitan Borough Council - Observer

Also in attendance:

Messrs. Bayless, Ellcome, McEwan, Richardson and Tinsley, and Christine Crisp, Lyn
Haworth and Caroline Sheppard

JC/00/1 MINUTES

The Minutes of the meeting of the Joint Committee held on 21st September, 1999, were submitted.

In relation to Minutes JC/99/18, Bob Tinsley updated the Joint Committee on the establishment of an Executive Sub-Committee.

DECISION/-

To approve as a correct record, the Minutes of the meeting held on 21st September, 1999.

JC/00/2 NEW MEMBER COUNCILS

A report of the Lead Officer was submitted, seeking approval to extending the Chief Parking Adjudicator's appointment to cover the areas of a number of Councils who have become party to the National Parking Adjudication Service Joint Committee Agreement.

DECISION/-

1. To note that Canterbury City Council, Gravesham Borough Council, Sevenoaks District Council, Swale Borough Council, Thanet District Council, Tunbridge Wells District Council and Medway Unitary Council have become a party of the National Parking Adjudication Service Joint Committee Agreement, prior to this meeting.

2. To appoint the Chief Parking Adjudicator to cover the areas of the Councils referred to above.

JC/00/3 MONITORING OF REVENUE AND CAPITAL ACCOUNTS FOR 1999/2000

A report was submitted detailing expenditure monitoring information in respect of the revenue and capital accounts for 1999/2000.

DECISION/-

1. To note the expenditure monitoring information presented in the report.
2. To authorise the Leader Officer to call upon the Lead Authority's Development Fund Loan arrangement, should this become necessary to meet a shortfall in the Joint Committee's 1999/2000 accounts.

JC/00/4 GENERAL PROGRESS REPORT IN RESPECT OF THE SERVICE AND FUTURE TAKE-UP OF DECRIMINALISED PARKING ENFORCEMENT POWERS BY COUNCILS

A report was submitted on progress being made in the development of the service and the present information of Councils proposing to take up decriminalised parking enforcement powers.

DECISION/-

1. To note the information provided in the report.
2. To approve the appointment of Pentacom Limited of the Information Technology Internet Consultant, for 1999/2000 and 2000/2001.

JC/00/5 REVENUE AND CAPITAL BUDGETS 2000/2001

The revenue and capital budgets for 2000/2001 were submitted.

DECISION/-

1. To adopt the revenue budget estimates for 2000/2001 and the five year projected capital estimates as detailed in the report.
2. To request the Lead Authority to include the revenue and the five year projected capital estimates in its Local Transport Plan to Government, on behalf of the Joint Committee.

JC/00/6 NPASJC SERVICE CHARGES TO USER COUNCILS FOR 2000/2001

Consideration was given to a report concerning the establishment of charges to be levied from local authorities participating in the Joint Committee's Adjudication Services during 2000/2001.

DECISION/-

To adopt the existing 1999/2000 charges in support of the service to be made to participating local authorities during the financial year 2000/2001 as detailed below:

<u>ELEMENT</u>	<u>CHARGE</u>
Annual charge	£500.00
Charge per PCN issued	£0.70p
Charge per adjudication case	£10.00

JC/00/7 ESTABLISHMENT OF PART-TIME ADJUDICATOR FEES FOR 2000/2001 AND FUTURE YEARS

A report reviewing the current fee levels for part-time Adjudicators and establishing the fees to be paid during 2000/2001 was submitted.

DECISION/-

1. To adopt a day rate fee structure for the part-time Adjudicators.

2. To agree that the day rate fee be based on Group 7 of the Senior Salaries Review Board and, the calculation for Class D of the fee structure for part-time Judicial and Tribunal appointments in Appendix H of the SSRB report, with an implementation date from 1st April each year, commencing 1st April, 2000.

**JC/00/8 "BEST PRACTICES IN ADMINISTRATIVE JUSTICE" - CONFERENCE
FEEDBACK**

The Chief Adjudicator reported to the Joint Committee on the 1999 International Conference "Best Practices in Administrative Justice" organised by the Council of Canadian Administrative Tribunals.

DECISION/-

To note the information contained in the report.

JC/00/9 DENYS MORGAN, OBE

The Joint Committee were informed that Denys Morgan, the Director of Technical Services at Neath Port Talbot, had been awarded an OBE in the New Years Honours List, for services to local government and to civil engineering in Wales.

DECISION/-

To forward the congratulations of the Joint Committee to Denys Morgan, OBE, upon him being awarded this honour.

npasjan/fms